

## Hendricks County Solid Waste Management District

December 18, 2007

The Hendricks County Solid Waste Management District met at 7:00 p.m. on December 18, 2007 at the Plainfield Recreation & Aquatic Center.

Vice President, Myron Anderson, led the Pledge of Allegiance. Roll call was taken and those members in attendance were:

Hursel Disney	Myron Anderson	Nancy Johnson
Eric Wathen	William Guarnerly	Phyllis Palmer
Beverley Austin		

Members not present were:

David Whicker	Daniel Fivecoat
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Others in attendance were:

Mr. & Mrs. Ray Duncan	Amy Sieferman
Mr. & Mrs. Lenn Detwiler	Harold & Haley Austin
Mrs. Debra Anderson	Mr. & Mrs. Robert Waggoner
Mr. & Mrs. Donn Jackson	Mr. & Mrs. Lewis Sullivan
Mr. & Mrs. Ed Gaddie	Mr. & Mrs. Doug Morris
Mr. & Mrs. Gary Fleming	Calvin Davidson
Fred Palmer	Mr. & Mrs. Larry Haines
Mr. & Mrs. Jim Parker	

### **Approval of Agenda**

Mrs. Johnson moved to approve the agenda as presented. Mrs. Austin seconded the motion and the motion was unanimously approved 7-0-0.

### **Approval of Minutes**

Mr. Guarnerly moved to approve the minutes of the November 20, 2007 meeting as presented. Mrs. Austin noted that Tom Klein's name was misspelled in the minutes. With that change noted, Mr. Anderson seconded the motion and the motion was

approved 6-0-1 with Mr. Wathen abstaining as he was not present at the November meeting.

### **Director's Report**

Mr. Detwiler began his report by passing to the Board a thank you note from Debbie Haines for the flowers she received on behalf of the Board of Directors and the District staff while she was recuperating from surgery.

#### **Plainfield Yard Waste Recycling Center**

Mr. Detwiler then mentioned that he spoke with Ryan Cannon, the director of the DPW for the Town of Avon, about the town's plans to build a salt barn and the potential for a yard waste recycling center to be located on that same property. Mr. Cannon stated the town would likely be locating the salt barn in the vicinity of US 36 and such a location would not be convenient for Plainfield residents. Mr. Detwiler stated that Mr. Cannon was interested in staying in touch and committed to keeping the District abreast of any changes in the town's plans.

Mr. Detwiler also reviewed conversations he had with Mr. Gaddie and Mr. Fivecoat regarding other potential locations for the yard waste recycling center, but that no real progress had been made.

Finally, Mr. Detwiler noted that Paul Hardin's client who owns property on County Road 300 South had been approached by another entity regarding that parcel of land. Mr. Hardin and the property owner were interested in knowing if the District was still potentially interested in the land. It was the consensus of the Board that, considering the location and the costs, the District would not pursue that parcel of land at this time.

State Board of Accounts Post Audit Action Plan

Next, Mr. Detwiler highlighted a State Board of Accounts Post Audit Action Plan that had been distributed to the members. The document outlined recommendations the state's auditor made and what steps Mr. Detwiler laid out to meet those recommendations. He explained that during the exit conference with the auditor, she explained that the only issue that would be included in the final written report pertains to the District's employee bond not being recorded. The other items discussed in the exit conference and listed on the Post Audit Action Plan would not be included in the final written report. Mr. Detwiler concluded by noting that a couple of the items listed in the action plan would be addressed further during the January meeting.

House Bill 1023

Mr. Detwiler then explained that State Representative Greg Steuerwald had introduced legislation that would change the Indiana Code in such a way that all solid waste districts could transfer fees to the county or counties in a solid waste district where final disposal facilities are located. Such a change would allow the Hendricks County Solid Waste Management District to again utilize a Special Projects Fund. Mr. Detwiler reminded the Board that that earlier in the year the Board agreed to no longer spend money from the Hendricks County Special Projects Fund per Mr. Steuerwald's advice.

Mr. Detwiler continued by relating that he had been contacted by Lance Hodge, Executive Director of the Association of Indiana Solid Waste Management Districts (AISWMD). Mr. Hodge explained that the AISWMD was concerned about the language of House Bill 1023 because it does not specify that any money transferred from a solid

waste district to a county would need to be spent in ways that further the mission of the solid waste districts.

Mr. Detwiler said that he would keep the Board up-to-date on the progress of the legislation. Mrs. Johnson asked if the wording of the bill could be changed before it was presented. Mr. Detwiler answered that he thought it probably could be changed and that he intended to contact Mr. Steuerwald about the legislation. He also noted that Mr. Hodge had indicated that he would be contacting Mr. Steuerwald as well.

#### CPA Leaving

Next, Mr. Detwiler related to the Board that as of January 7<sup>th</sup>, Debbie Haines would no longer be handling the day-to-day bookkeeping and accounting duties for the District as she had accepted a full-time position working for the Federal Government. Mr. Detwiler noted that Mrs. Haines has agreed to continue to provide services as they relate to quarterly and year-end reports and obligations. She has also agreed to be available by phone and from time-to-time on weekends to help Mr. Detwiler with any hurdles he may encounter. He added that she has been teaching him the day-to-day operations of the District's bookkeeping system and has been a wealth of information and knowledge for him since he began as the Executive Director.

Mr. Detwiler explained that his intention is to continue doing the bookkeeping duties himself at least through the winter to get a firm grasp on what the job entails and to see how much it will take him away from his other duties.

Mr. Disney thanked Mrs. Haines on behalf of the Board and staff of the District and expressed his sincere appreciation for the knowledge, time and effort she extended to ensure the successful launch and operation of the District. He added that

the Board will always be grateful for her honesty, integrity and loyalty. Mr. Anderson then moved that Mr. Disney's statements of appreciation to Mrs. Haines be included in the meeting's minutes. Mrs. Johnson seconded the motion and the motion was unanimously approved 7-0-0.

Mrs. Haines addressed the Board and said that it had been a pleasure serving them. She has appreciated the trust they put in her and she feels that the District is on the right path and will continue to be a very good organization in the future. She noted that Mr. Detwiler had done a good job of grasping the bookkeeping concepts and she added that she felt that the District was in very capable hands.

#### Year-End Recap

Mr. Detwiler concluded his report with a brief review of much of what the District had accomplished over the past year.

#### Recycling Drop-off Centers

The centers are on pace to collect 342 tons of recyclables in 2007; the most material collected in one year since tracking began in 2005. The fact that more recyclables have been collected at those drop-off centers while Abitibi-Consolidated's Paper Retriever Bin Program continues to grow in the county indicates that the District's message is getting out and more people are recycling.

#### Yard Waste Recycling Centers

Approximately 339 tons of yard waste (an estimated 3800 loads) was collected between the three centers in 2007. Activity at the District's Yard Waste

Recycling Centers was down significantly because of the closure of the Plainfield location.

### Tox-Away Days

There were 1822 event participants in 2007 compared to 1312 in 2006; an increase of 510 participants. The billboard advertising the District purchased seemed to have an impact on participation. Also encouraging was the fact that the percentage of HHW coming into the events (as compared to appliances, tires and electronics) in 2007 increased from previous years.

### Sheldon B. Green

Sheldon B. Green became the District's mascot in June and has become an easily-recognizable promoter of the District since. He appeared in a number of newspaper advertisements and on numerous billboards around the county. A mascot outfit was purchased and was used at numerous community events.

### Outreach

Be Green! Fest 2007 was a great success despite the weather. Plans are underway to hold the event again in 2008. The District participated in and sponsored several other events and festivals around the county. Mrs. Sieferman presented programs to over 10,600 Hendricks County youths during the 2006/2007 school year. Year-to-date District staff has answered over 1400 phone calls and numerous emails from the public. The District provided ClearStream Recyclers to facilitate beverage container recycling for at least 10 local events. District staff also made numerous presentations to local Optimist Clubs, Homeowner's Associations, Rotary Clubs, etc.

Mr. Detwiler concluded his review of 2007 by stating that with the dedication of the Board, the CAC and the staff it has been a very successful year and that a lot of good was accomplished through the District.

Mrs. Austin asked if the District had ever considered a permanent disposal facility for household hazardous waste that residents could utilize throughout the year. She stated that she spoke to a resident that was upset about the price Bee Environmental charged to dispose of that individual's HHW. She said the individual was moving and was unable to wait for the next Tox-Away Event. He told her he was tempted to just dump the HHW. Mr. Detwiler stated that he has never had anyone voice any displeasure with Bee Environmental. Mr. Detwiler stated that the District is fortunate that a local company will accept HHW from the public on an ongoing basis.

### **Financial Report**

Mrs. Haines began the financial report by highlighting the Budget verses Actual Comparisons she had prepared. She also highlighted two Financial Facts Summaries, one as of October 31<sup>st</sup> and the other as of November 30<sup>th</sup>. She noted that the Hendricks County Special Projects Fund CD that matured on November 30<sup>th</sup> was combined with the balance of the fund and that money invested in a CD that will mature on November 28, 2008.

Mrs. Haines then moved to the Income Chart and pointed out that the District's income will total less than what was projected for the year. She did note, however, that the District's spending had been adjusted accordingly and the year's expenditures will total less than the year's income.

Mrs. Haines then explained that going forward the State Board of Accounts would like check numbers to be listed sequentially on the claims register. Therefore the formatting of the claims registers has been changed. In the future, all claims will be presented on one register with pre-approved claims being indicated with special notation. Mrs. Haines added that she was very pleased with the SBOA audit and that the recommendations made by the auditor would only serve to help the District function better.

Mrs. Johnson moved to approve the claims in the amount of \$29,075.31 as presented. Mr. Guarnerly seconded the motion and the motion was unanimously approved 7-0-0.

Next Mrs. Haines explained the Budget Transfers she was requesting. Mr. Guarnerly moved to approve the \$13,070.00 Budget Transfers as requested. Mrs. Austin seconded the motion and the motion was unanimously approved 7-0-0.

Mrs. Haines ended her report by again thanking the Board for allowing her to serve them the last few years.

### **CAC Report**

Mr. Davidson spoke on behalf of the Citizen's Advisory Committee to thank Mrs. Haines for her fine work.

### **Public Comment**

Mr. Robert Waggoner complimented the District's staff on their loyalty and the work they have accomplished since the inception of the District. He stated that he has served on many Boards and that the District had the best staff he has had the pleasure of working with.

**Board Member's Comments, Concerns & Questions**

Mr. Wathen asked Mr. Detwiler if a few recycling bins could be put in the Government Center to collect plastic bottles and aluminum cans. He noted that a paper recycling program is already in place. Mr. Detwiler said he would do some research and find out what the District could do to improve and expand the recycling program already underway at the Government Center.

There being no further business Mrs. Austin moved to adjourn the meeting at 7:40 pm. Mr. Guarnerly seconded the motion and the motion was unanimously approved 7-0-0.

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Hursel C. Disney, President

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Myron C. Anderson, Vice President

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Daniel W. Fivecoat, Secretary

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David A. Whicker, Treasurer

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Phyllis A. Palmer

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Nancy Johnson

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William D. Guarnerly

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Beverley Austin

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Eric L. Wathen