

**Hendricks County Solid Waste Management District
November 17, 2009**

The Hendricks County Solid Waste Management District met at 7:00 a.m. on November 17, 2009 in the Commissioners' Meeting Room at the Hendricks County Government Center.

President Myron Anderson opened the meeting and led the Pledge of Allegiance.

Roll call was taken and members in attendance were:

Myron Anderson	Beverley Austin
Ed Gaddie	Bill Guarnery
Nancy Johnson	Phyllis Palmer
Eric Wathen	David Whicker

Board Member Jeff Martin was not in attendance.

Others in attendance were:

Lenn Detwiler	Dan Devlin
Hursel Disney	Patty Knoll
Barry Ledbetter	Amy Siefertman

Approval of Minutes

Mrs. Palmer moved to approve the minutes from the October 20, 2009 Board Meeting as presented. Mrs. Johnson seconded the motion and the motion was approved 8-0-0.

Educator's Report

Mrs. Siefertman began her report by requesting the Board's permission to purchase more ink pens made from recycled automobile headlights and CD cases. She

noted that the pens have been very popular with visitors to the District's booth at the Hendricks County 4-H Fair and other events in which the District participates. She also requested permission to restock the District's inventory of pencils made from recycled newspaper. The pencils are distributed to students she and Mrs. Archer present programs to. After some discussion, Mr. Wathen made a motion to purchase the pens and pencils per Mrs. Sieferman's request. The motion was seconded by Mrs. Austin. The motion passed 8-0-0.

Mrs. Sieferman went on to invite all the Board Members to the Big GREEN Give that would be held November 21st at the Hendricks County Fairgrounds. The event will be open from 1 p.m. to 5 p.m. She said Santa would be there, along with Christmas Trees decorated with ornaments made by local schoolchildren from recycled materials. Three area choirs would also be performing. She noted that about twenty local and regional organizations would be there participating.

Director's Report

Office Relocation Update

Mr. Detwiler informed the Board that the District office had been relocated to Brownsburg on November 4th. He noted that four workers from the Brownsburg Water Department were a big help in accomplishing the move. He noted that there were still a few tasks to complete at the new location, one of which was designing and purchasing a sign to identify the office. He explained that he had received an estimate of about \$2,100 for the production and installation of a sign. He noted that a staff member with the Town of Brownsburg indicated that the Town would provide the lighting for the sign. Mr. Guarnery moved to approve the purchase of the sign. Mrs. Austin seconded the motion. The motion passed unanimously, 8-0-0.

Article in USA Today

Mr. Detwiler went on to say he had placed copies of an article that was published in USA Today on October 29th that featured a quote from Mrs. Sieferman about the District's recent Halloween Costume Exchange that was held in Plainfield at the Guilford-Township Public Library. The Board congratulated Mrs. Sieferman on the recognition.

December Dinner Meeting

Mr. Detwiler then reminded the Board of a change in time and venue for the December Board Meeting. He noted that the meeting would be held at Eaton Hall in the Brownsburg Town Hall on December 15th. Dinner will be served at 6:00 p.m. before the meeting at 7:00 p.m. He added that after the meeting District staff was inviting the attendees to an open house at the new office where dessert would be served. He noted that invitations would be mailed soon with complete details.

Hendricks County EcoNews

Next, Mr. Detwiler explained that the latest edition of the “Hendricks County EcoNews” was wrapped around the previous Saturday’s edition of the Hendricks County Flyer. It was distributed one day ahead of America Recycles Day. Mrs. Johnson commented that she thought the “EcoNews” was very well done and that she learned a lot from the articles.

Yard Waste Recycling Centers Closing for the Season

Lastly, Mr. Detwiler reminded the Board that the Yard Waste Recycling Centers would be closing for the season effective November 30th. He said it was another successful year at the Yard Waste Recycling Centers, and he added that he would discuss the year in more detail at the December meeting.

Financial Report

Financial Facts Summary

Mr. Detwiler notified the Board that two of the District’s Certificates of Deposit held at Huntington Bank would be maturing on December 2nd. One certificate is held by the General Fund and the other is held by the Hendricks County Special Projects Fund. He said he would simply reinvest the funds unless the Commissioners knew of any upcoming demands for the money held by the Special Projects Fund. They indicated that they did not know of any such needs. He said that, as usual, he would call seven to nine different banking institutions to try to work to receive the best rate possible at which to invest the funds.

Income Chart

Mr. Detwiler briefly reviewed the Income Chart by mentioning that the Final Disposal Income for October was the third largest amount for the year. He also noted that the Yard Waste Income collected for October was a little less than the average for previous years.

Register of Claims

Mr. Detwiler then moved to the Register of Claims. He highlighted some payments that would be made for Community Grant reimbursements, membership dues for the Avon and Plainfield Chambers of Commerce as well as membership dues to the Indiana Household Hazardous Waste Taskforce. Mr. Guarnerly asked if the District was a member of the Brownsburg Chamber of Commerce, and Mr. Detwiler replied that the District was a member. Mr. Whicker moved that the Register of Claims for November 17, 2009 in the amount of \$45,430.37 be approved as presented. Mr. Gaddie seconded the motion. The motion passed unanimously, 8-0-0.

Old Business

Mileage Rate

Mr. Detwiler then noted that at the last Board Meeting discussion came was held regarding the rate the District uses to reimburse employees for mileage driven on District business. Mr. Detwiler said he had researched past records and at the meeting held on May 10, 2005, the Board decided to use the same rate the Federal Government uses. He said subsequently, in January of 2008, following the District's audit by the State Board of Accounts, the SBOA auditor recommended that the mileage reimbursement rate be reflected in the District's Employee Manual. The Board made an amendment to the Employee Manual on January 9, 2008, noting that the Federal rate would be used for mileage reimbursements.

New Business

Executive Director's Review

Mr. Anderson then brought up the subject of the findings of the Performance Review Committee. He said he and his fellow Committee members, Mr. Guarnerly and Mrs. Johnson, met with Mr. Detwiler for his performance review. Mr. Anderson said the committee used the same performance review form that the County uses. He noted that the form had been completed and placed in Mr. Detwiler's file. Based on their findings, the committee recommended that Mr. Detwiler's salary for 2010 should be set at \$55,828.00, which would reflect a four percent increase over his current compensation level.

Resolution 2009-02

Mr. Detwiler explained that Resolution 2009-02 specified the salary increase recommended by the Review Committee for his position and left additional adjustments in staff compensation to the Executive Director's discretion. A copy was provided to each Board member. After some discussion, Mr. Guarnerly moved for approval of Resolution 2009-02 as presented. Mr. Whicker seconded the motion. The motion passed unanimously, 8-0-0.

Mrs. Austin questioned if there would be any increases in the health insurance premiums the District would pay beginning in 2010. Mr. Detwiler answered to the best of his knowledge there would not be any premium increases in the cost to the District or to the employees. There would, however, be changes in deductibles employees covered under the plan will pay.

Board of Director's Comments

Mr. Whicker commented that he had utilized the Coatesville Recycling Drop-Off Center a couple of times recently and it continued to be well-maintained.

Mr. Whicker also said that he attended the Hendricks County Purdue Cooperative Extension Meeting the previous night, and that the main part of the

evening's program was centered on a grant the District had given to the Hendricks County Master Gardeners in the amount of \$4,200.00. He said the grant had been used to purchase raised bed gardens and a composter that was used by Sycamore Services, Hendricks County Extension Homemakers, and other organizations. He felt the District received very good recognition for that grant.

Mr. Guarnery then invited everyone to the Brownsburg Chamber of Commerce Meeting on December 2, 2009 at 12:00 p.m. He said it was going to be held at the new Brownsburg Senior Academy, with a portion of the meeting featuring madrigal singers.

Mrs. Austin also extended an invitation to attend the Avon Chamber of Commerce Christmas Party held the evening of December 2, from 4:30 to 7:00 pm at Prestwick Country Club. She said the Chamber would be presenting the Avon Community Awards that evening.

Adjournment

There being no further business, Mrs. Palmer moved to adjourn at 7:31 a.m. Mr. Wathen seconded the motion and the motion was unanimously approved 8-0-0.

Myron Anderson, President